



CITY OF MELROSE

Office of Treasurer-Collector

Authorization Agreement for Preauthorized Deposits (ACH Credits 9700)

Company Name: City of Melrose

I authorize City of Melrose, hereafter called COMPANY to initiate credit entries and to, if necessary, debit entries and adjustments for any credit entries in error to my (select one) CHECKING _____, SAVINGS _____ account indicated below and the depository named below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Depository Name (Bank): _____

Address: _____

City: _____ State: _____ Zip: _____

Transit/ABA #: _____ Account #: _____

Amount*: _____

This authority is to remain in full force and effect until COMPANY has received written notification from me of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

Name: _____ Employee #: _____
(please print) (optional)

Date: _____ Signature: _____

*A DOLLAR AMOUNT HAS TO PUT IN FOR THIS 2ND DIRECT DEPOSIT